



Lorain K - 12 Digital Academy

**Lorain City
Schools**
We can. We will.

Family Educational Rights and Privacy Act (FERPA) and Protection of Pupil Rights Amendment (PPRA)

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students." Parents/eligible students have the right to file a complaint with the Family Policy Compliance Office in regards to this policy.

- Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.
- Parents or eligible students have the right to request the Director of Digital Academies or designee correct school records which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.
- Parents/eligible students have the right to file a complaint with the Family Policy Compliance Office, concerning alleged failures by the Lorain Digital Academies to comply with the requirements of FERPA. The FPCO Web site address is: www.ed.gov/policy/gen/guid/fpc.
- Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):
 - School officials with legitimate educational interest;
 - Other schools to which a student is transferring;
 - Specified officials for audit or evaluation purposes;
 - Appropriate parties in connection with financial aid to a student;
 - Organizations conducting certain studies for or on behalf of the school;
 - Accrediting organizations;
 - To comply with a judicial order or lawfully issued subpoena;
 - Appropriate officials in cases of health and safety emergencies; and
 - State and local authorities, within a juvenile justice system, pursuant to specific State law.
 - Any/all United States Armed Forces Recruiting Agencies

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook, or newspaper article) is left to the discretion of each school.

Parent (or eligible student) if you do not want your child's (your) directory information shared, please fill out and return on your student's (or your) orientation date or by the start of your academic year.

Name of Student: _____ School: Lorain K-12 Digital Academy

I choose not to have my child's (my) directory information shared.

I choose not to have my child's (my) directory information shared with any/all United States Armed Forces Recruiting Agencies.

Parent/Eligible Student Signature: _____ Date: _____

FERPA Continued

Adult Independent and (Adult PSEO) Students Only

Name of Student: _____ **School:** Lorain K-12 Digital Academy

I choose not to have any of my academic records (PSEO records) shared with my parent.

Adult Independent/PSEO Student Signature: _____ Date: _____

Protection of Pupil Rights Amendment

The Protection of Pupil Rights Amendment (PPRA), requires schools to notify you and obtain consent or allow you to opt your child out of participating in certain school activities. These activities include a student survey, analysis, or evaluation that concerns one or more of the following eight areas ("protected information surveys"):

1. Political affiliations or beliefs of the student or student's parent;
2. Mental or psychological problems of the student or student's family;
3. Sex behavior or attitudes
4. Illegal, anti-social, self-incriminating, or demanding behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or parents; or
8. Income, other than as required by law to determine program eligibility.

This requirement also applies to the collection, disclosure or use of student information for marketing purposes ("marketing surveys"), and certain physical exams and screenings.

Planned Activities

Students enrolled in the Lorain Digital Academies students in grades K-12 who choose to participate in the Health and Wellness program will be required to participate in an online Health and Wellness Survey and a Learning Styles Assessment. Parents are required to come to the LDA office and sign a permission form allowing the student to participate in the Health and Wellness Program. The student will not have access to survey and assessment unless the parent signs the permission form.

The Lorain Digital Academy will notify parents to obtain consent, should any activities described above be planned in the future. If you know in advance that you will not want your child to participate in any of the activities described above, that may be planned in the future, you may opt out by indicating that below.

Opt Out

I do not give my consent for _____ to participate in any of the activities described under the PPRA.

Parent Signature _____ Date: _____

This form must be submitted at the beginning of each school year or on the date your child is enrolled into the Lorain Digital Academy.